



**Tranquility Bay Trailer Association
and
Tranquility Bay RV Park Cooperative**

Annual General Meeting Minutes

May 18, 2023 7:00pm MST

Held via Zoom Video Conferencing

Board Members in Attendance	Position	Term	In Attendance
Kandice Kew-Ashmore	President	1-year	Yes
Chris Odynski	Vice-President	Completed	Yes
Dave Murray	Treasurer	Completed	Yes
Jessica VanBrabant	Secretary	1-year	Yes
Darren Murray	Director at large	Completed	Yes
Dave Bouchard	Director at large	Completed	Yes
Cindy Camp	Director at large	Completed	Yes
Mark Regehr	Director at large	Completed	No
Chris Little	Director at large	Completed	Yes

Member	Street	Lot	In Attendance
Keven & Susan MacDougall	Catfish	1	Yes
Nik and Bonnie Derow	Catfish	2	Yes
Jason and Shannon Kowal	Catfish	3	No
Lorne and Corine Publantz	Catfish	4	By Proxy
Claude and Carmen Dion	Catfish	5	Yes
Ric and Anita Klassen	Catfish	6	No
Ian and Amanda MacFarlane	Catfish	7	Yes
Trevor and Michelle Meadahl	Catfish	8	By Proxy
Denis and Chantel Ouellette	Catfish	9	No
Cynthia Camp	Catfish	10	Yes
Vince and Janet Kath	Catfish	11	No
Sylvie Dumont and Paul Hebert	Catfish	12	No
Richard and Paula Schultz	Catfish	13	No
Jaime Burghardt	Pickeral	1	No
Justin and Jessica VanBrabant	Pickeral	2	Yes
Dean Parson and Teresa Whiffen	Pickeral	3	No
Richard and Natalie Collins	Pickeral	4	Yes



Brad and Neolita Bell	Pickeral	5	Yes
Richard and Dawn Shykora	Pickeral	6	No
Martin Gillett and Karen Bell	Pickeral	7	Yes
Lori Kocken	Pickeral	8	Yes
Dale Nisbet	Pickeral	9	Yes
Robert and Marilyn Nisbet	Pickeral	10	Yes
Kim and Wendy Lazarenko	Pickeral	11	Yes
Richard and Paula Schultz	Pickeral	12	No
Les and Janna McLaughlin	Pickeral	13	Yes
Kevin and Debra Mueller	Jackfish	1	No
Justin and Jessica VanBrabant	Jackfish	2	Yes
Bryan and Cathie Hayward	Jackfish	3	Yes
Paul and Candace Giasson	Jackfish	4	Yes
Al and Yvonne Stern	Jackfish	5	Yes
Mark and Jackie Regehr	Jackfish	6	No
Ihor and Betty-Lou Bayduza	Jackfish	7	Yes
Curtis and Jill Rich	Jackfish	8	
Dean Nisbet	Jackfish	9	No
Dale Nisbet	Jackfish	10	Yes
Raymond and Koreen Cyre	Jackfish	11	Yes
Brad and Jill Bouchard	Jackfish	12	Yes
Marg Andres	Jackfish	13	No
Dave Leslie	Whitefish	1	No
Alex Grenier and Krista Heidebrecht	Whitefish	2	No
Ralph and Mary Fowler	Whitefish	3	Yes
Ben Richmond	Whitefish	4	No
Terry and Debbie Short	Whitefish	5	Yes
Helen Starchuk	Whitefish	6	No
Dennis and Tina Dmytryshyn	Whitefish	7	No
Donna Broschak and John Hryniw	Whitefish	8	Yes
Chad and Allison Rich	Whitefish	9	No
Andrew and Dallas Nielsen	Whitefish	10	Yes
Robert and Marilyn Nisbet	Whitefish	11	Yes
Dave and Tammy Murray	Whitefish	12	Yes
Hans Jesche and Dedo Tiede	Whitefish	13	Yes
Dave and Sharon Bouchard	Whitefish	14	Yes



Ed and Rose Short	Perch	1	Yes
Troy Lymburner and Rhonda Borowski	Perch	2	Yes
Craig Smith	Perch	3	No
Gord and Gladys Bodnar	Perch	4	No
Kevin and Jen Bosko	Perch	5	No
Russ and Diane Letkeman	Perch	6	Yes
Alan and Lynell Henry	Perch	7	Yes
Linda Buenaventura	Perch	8	No
Ron and Doreen Mizera	Perch	9	No
Kandice and Blaine Ashmore/ Sandra and Allen Kew	Perch	10	Yes
Kurtis and Meghan Eykelbosh	Perch	11	Yes
Pat Lamb and Laura Crozier	Perch	12	Yes
David and Karen MacKenzie	Perch	13	No
Chris and Debbie Little	Perch	14	Yes
Dianne Calverley	Ling	1	No
Simon and Cari Cooke	Ling	2	Yes
Darcy and Fiona Hilkewich	Ling	3	Yes
Bruce and Sandra Currie	Ling	4	No
Terry and Naomi Noble	Ling	5	Yes
Jeffrey and Michelle Simmons	Ling	6	No
Randy and Laurene Buchanan	Ling	7	Yes
Ian Barton and Brian Barton	Ling	8	No
Brian and Aleita Little	Ling	9	No
Darren and Laura Murray	Ling	10	Yes
Darwin and Carrie Laturus	Ling	11	No
Gord and Brenda Mueller	Ling	12	No
Ken Lefsrud & Joann Maxwell	Ling	13	No
Mauro and Marisa Pazienza	Ling	14	No
Tony and Lora Gray	Ling	15	Yes
Chris and Pam Odynski	Trout	1	Yes
Lukas Tumanowicz and Amanda Mills	Trout	2	No
Nick and Rosemarie Stovius	Trout	3	No
Raymond and Jeanne Golden	Trout	4	Yes
Reg and Kalyn Sopka	Trout	5	Yes
Ken and Robynn Rosenau	Trout	6	No
Greg and Michele Rowan	Trout	7	Yes
Joe and Eileen Bilyk	Trout	8	No



Rob and Adrienne Little	Trout	9	No
Dennis Miciak and Barbara Taylor	Trout	10	No
Jeff and Tammy Trembecky	Trout	11	No
Murray and Pat Nekolaichuk	Trout	12	No
Terry and Debbie Nekolaichuk	Trout	13	Yes
Adolfo and Sylvia Tonn	Trout	14	No
Peter and Geraldine Sarapuk	Trout	15	Yes

Note: 2 members were in attendance by proxy.

There were 51 of 94 (54%) members in good standing in attendance online.

- 3 members are not in good standing with TBC

Meeting called to order at 7:05 pm.

AGENDA

1. Approval of the Agenda
2. Approval of the May 19th, 2022 AGM Minutes
3. Administration
4. Park Projects - Completed & Upcoming
5. Review/Approval of the 2022 Financial Statements
6. Review of the 2023 Budget
7. 2023 Reserve Fund Study
8. Committee Reports –Boat Launch, Social, Security, Spring Clean-up, etc...
9. Additional items for discussion
10. Election of Directors & Officers
11. New Business
12. Adjourn

1. Adoption of the Agenda -

Motion to: Approve 2023 Annual General Meeting Agenda

Motion by: Whitefish 12

Second by: Ling 5

Vote: All in favor

Result: Motion Carried

2. Approval of Minutes -  TBC AGM Minutes 2022.pdf

Motion to: Approve minutes from May 19, 2022 Annual General Meeting

Motion by: Whitefish 10

Second by: Catfish 10

Vote: All in favor

Result: Motion Carried

3. Administration

- a. Welcome new members since last AGM 2022
 - i. Ling 13 - Ken Lefsrud & Joann Maxwell



- b. Thank You to our 2022 Volunteers
 - i. Board of Directors
 - 1. Busy working board - countless volunteer hours throughout the year
 - 2. Huge part of keeping the park rolling
 - ii. Water Turn on/off Crew
 - 1. Bryan Hayward
 - 2. Terry Noble
 - 3. Rick Collins
 - 4. Paul Giasson
 - 5. Peter Sarapuk
 - 6. Justin VanBrabant
 - iii. Social Committee
 - 1. Pam Odynski
 - 2. Jackie Regehr
 - iv. Spring Clean-up Crew 2022
 - v. & so many more volunteers THANK YOU
- c. Reminder to send in 2023 member contact information form to tranquilitybaytrailer@gmail.com or click to fill out online form
 - i. <https://forms.gle/FkEvjFiix4AAUnuz6>
 - ii. Everyone to update or clarify if anything has changed since 2023
- d. Reminder if you are storing any boats, trailers etc. to register with Garry
 - i. Members are responsible to keep the area around these items clean/mowed
- e. Reminder to update share certificates
 - i. Divorce/Separation/Death
 - ii. Lawyer has a lower fee structure for these administrative changes
 - 1. TBC lot transfer fees does not apply
- f. New E-Transfer payment email address
 - i. tbctransfers@gmail.com
 - 1. Janet will still keep her email open for invoicing and regular communications
- g. Credit Card Payments
 - i. Have the option to accept credit card payments for our member invoices
 - 1. Must pay for the full year
 - ii. Cost is 2.75%
 - iii. Members must notify Bookkeeper prior to payment to add CC fee

4. Park Manager Update

- a. Garry Kondra was hired June 15,2020
 - i. New park manager #780-700-8572
 - ii. Extremely professional with his top priority of protecting the best interest of the park
 - iii. Hired summer help for Garry
 - 1. Tina Penner hired for part-time help
 - iv. Garry has accepted to work the 2023 season
 - v. Please don't abuse Garry outside of his scope of duties for your own personal projects
 - 1. Email the Board if you have any special requests



5. Park Projects

- a. Completed
 - i. New basketball net will be installed
 - 1. Garry has re-installed the pole to make it more sturdy
 - ii. Staining of play structure will be finished this spring
 - 1. Perch 14 volunteered to stain
 - iii. Shop Upgrades
 - 1. installed gantry crane to lift & work on things like the tractor & mower
 - iv. Owls Nest Upgrades
 - 1. Many upgrades have been completed
- b. Compliance Project - Completed
 - i. Enabled TBC board of directors to assess what rules needed updating
 - ii. New rules and regulations were approved by members in 2022
 - iii. Emails will be sent out after AGM regarding 3 point on the lot
 - 1. Non-compliance that need to be rectified
 - 2. Non-compliance that need to be reviewed
 - 3. Non-compliance that will be exempt
- c. Upcoming
 - i. Community Garden
 - 1. Garden plots were plotted out Sunday, May 14
 - a. Currently we are full but if you want to be on the waitlist send an email to the board
 - b. Deadline by May 13th
 - i. Email went out April 27th to send in interest
 - ii. Park Project for Volunteers
 - 1. Planting flowers/plants in the Owls Nest beds & front island
 - a. If you would like to volunteer, please email the board
 - iii. Boat Launch Redevelopment
 - 1. DLO - Department license of occupation
 - a. DLO expired 10+ years ago
 - i. It was originally ‘owned’ by RV Park which their license had expired
 - ii. Looking to get transferred but RV Park no longer exists so no transfer allowed
 - b. Required new survey documents - completed @ \$1,300 cost
 - c. Working with AB government on new DLO application process
 - i. Hire an external consultant familiar with inner working of the process
 - ii. We currently are in violation with no DLO
 - d. Process is nearing completion
 - i. Thank you to Whitefish 14 - Dave Bouchard for the dedication to seeing this through
 - e. Once DLO is completed, the boat launch replacement can move forward
 - 2. Boat Launch Survey Results
 - a. 91 members completed the survey
 - i. 1 incomplete as no lot number or name provided



- b. Do you currently use or plan to use TBC's Boat Launch
 - i. Yes - 71.4%
 - ii. No - 28.6%
- c. Do you support TBC Maintaining a private boat launch?
 - i. Yes - 91.2%
 - ii. No - 2.2%
 - iii. Indifferent - 6.6%
- d. Are you still interested if a cash call is needed?
 - i. Yes - 70.3%
 - ii. No - 19.8%
 - iii. Indifferent - 9.9%
- e. What is the maximum level of funds you are comfortable with TBC Putting towards this investment?
 - i. \$30,000 (currently budgeted) - 30.8%
 - ii. \$30,000 - \$60,000 (cash call up to \$350) - 50.5%
 - iii. \$60,000 - \$90,000 (cash call up to \$700) - 18.7%
- 3. Common questions / comments
 - a. What will the improvement be?
 - i. Common comments in the survey wider, safer, easier to use
 - b. What are the next steps?
 - i. Boat launch committee will move forward getting estimates
 - ii. Will bring back to membership regarding the results
 - iii. Then will move forward with construction & timelines
 - iv. Timelines are dependant on quote and time contractors are available - likely fall of 2024
- 4. Garry has filled in the boat launch with gravel and rocks to help fill in any gaps that are between the cement blocks
- 5. If you have a larger boat or lower trailer - best interest to use the County of St.Paul or County of Two Hills boat launch
 - a. Lake has significantly went down this spring

6. Financial Review - 2022 Financial Statements

- a. See presentation for attached 2022 financials for details
 - i. Please email us any further questions you may have
- b. TBC other income - Management Fee - \$216,000 has been transferred to TBTA under expenses - SubContractor
 - i. Still in transition of the transaction.
 - ii. Operating expenses are being paid by TBC and that is given us credit to TBTA as we owe money for buying the land
 - 1. This is just for the lawyers to show the transition between the “two companies” to close out TBTA
- c. TBC shows under Due to related parties \$17,795 for 2022 - \$227,233 for 2021
 - i. This will be completed after that 17K is payed and dissolve TBTA
 - ii. TBTA assets are going down as TBC is paying off the land
 - iii. TBC debt was \$594,469 in 2021 now for 2022 show \$381,248
 - 1. Due to members \$353,953



- 2. Due to related parties (TBTA) \$17,795
- 3. Accounts payable \$9,500
 - a. Unpaid membership fees
 - i. Members that are delinquent TBC will be initiating bylaws to lock members out of the park
- d. Revenue Highlights
 - i. Restricted funds is our reserve fund - \$9,853
 - ii. Membership contributions - Total \$153,589
 - 1. \$8,089 Camping Fees
 - 2. \$145,500 Membership Fees
 - iii. Expense Recoveries - Total \$41,234
 - 1. \$1,195 Laundry/Shower
 - 2. \$25,545 Electrical Fees
 - 3. \$14,494 Member Taxes
 - iv. Social Fund - Total \$14,388 (will get this called "Other Revenue" in quickbooks)
 - 1. \$2,155 Fireworks
 - 2. \$300 Hall Rental
 - 3. \$130 Key Replacements
 - 4. \$250 Member Gravel Purchase
 - 5. \$75 Backhoe Work
 - 6. \$5,716 Demutualization Benefit
 - 7. \$4,500 Farmland Rental
 - 8. \$1,150 Hay Sales
 - 9. \$112 Misc
 - v. Miscellaneous revenues
 - 1. \$4,394 Lot Transfer Fees
 - vi. Total Revenue \$213,605
- e. Expense Highlights
 - i. Garry is paid under Sub Contracts \$41,000
 - ii. Property Taxes \$17,101 common cost & \$12,856 common cost
 - iii. Travel \$13,236 (increased fuel costs)
 - iv. Professional Fees - \$7,291 (lower as 2021 was \$25,839 due to the TBTA & TBC transfer)
 - 1. By 2024 this amount should significantly be lower as we dissolve TBTA - won't have corporate returns & financials on 2 companies
 - v. Salaries & wages \$5,797 - summer student
 - vi. Business, taxes, licenses & membership \$3,660 (includes DLO application fees)
 - vii. Total Expenses \$216,070
- f. TBC for the 2022 year had a deficiency of (\$2,465)
 - i. Overspent slightly primarily due to increase fuel costs of over \$8,000
 - 1. Pulled back on other expenses to not have such a large deficit
- g. Social fund & misc revenues line items will be adjusted with the accountant to match previous years. Just moving items from one to another. No changes in the total
 - i. Revised/finalized version will be sent to all members
- h. 2 member volunteers who will perform financial review/audit.



- i. Jill Rich - Jackfish 8
- ii. Fiona Hilkewich - Ling 3
- i. Huge Thank-You to Janet Melnychuk for her amazing bookkeeping!

Motion to: Approve the 2022 financials as presented

Motion by: Jackfish 7

Second by: Ling 7

Vote: all in favor

Result: Motion Carried

7. Review of the 2023 TBC Budget Highlights

- a. See presentation for attached 2023 budget for details
- b. Using Quickbooks online - Able to see everything in real time
- c. Camping fees have increased as 2022 we made \$8,089.28
 - i. 2023 budget will increase to \$8,000
- d. Lot transfer fees were budgeted \$8,000 in 2022 but actual was \$4,394.42
 - i. 2023 budget will decrease to \$4,000 as fewer lots are selling
- e. Miscellaneous income for 2022 was over by \$10,388.28 because we received a demutualization benefit from a share from RV park in TBTA name - RV Park gave it to us over \$5,716
 - i. 2023 budget will remain at \$4,000
- f. Electrical Utilities for 2022 was \$42,554.87 over the budgeted \$40,000
 - i. 2023 budget will increase to \$43,000
- g. Fuel expense has been significantly more in the 2022 year.
 - i. Diesel budget for \$1,500 but actual was \$4,851.09
 - ii. Gas budget was \$4,000 but actual was \$8,285.11
 - iii. 2023 budget will increase to \$4,000 for diesel & \$8,000 for gas
- h. Recreation Centre Repair & Maintenance 2022 budget was \$3,000 actual was \$6,909.58
 - i. 2023 budget will stay at \$3,000
- i. Property Repair & Maintenance 2022 budget \$10,000 actual was \$13,851.78
 - i. 2023 budget will be \$15,000
 - 1. Garry always asks prior to doing any extra work
- j. Water Treatment System 2022 budget was \$1,600 actual was \$3,116.76
 - i. 2023 budget will be \$3,000
- k. Security Expenses 2022 budget was \$6,000 actual was \$1,281.22
 - i. 2022 decided not to change out the main gate system
 - ii. 2023 budget will decrease to \$3,000
- l. Taxes & Licenses 2022 budget was \$5,000 actual was \$3,660.04
 - i. 2023 budget will leave it at \$5,000
- m. Property Taxes 2022 budget was \$25,000 actual was \$27,350.13
 - i. 2023 budget we will increase to \$28,000 (inflation)
- n. Wages Garry gets \$36,000 with a \$5,000 Christmas bonus
 - i. Summer student roughly \$4000 with a \$1,000 Christmas bonus
- o. Land Revenue
 - i. 5-year land lease negotiated for west portion of the quarter
 - ii. NOTE: Since the land has been leased, please do not drive quads or use it as an off-leash area



- 1. Dogs are welcome off-leash in the field near the burn pile
 - a. Dogs must be in control at all times
 - iii. Historical Revenue from the land on the west quarter
 - 1. 2019 - \$3,630 (hay revenue)
 - 2. 2020 - \$3,190 (hay revenue)
 - 3. 2021 - \$330 (hay revenue only on northeast portion - west portion was round-up & TBC received no income)
 - 4. 2022 - \$5,649 (\$4,500 revenue off the west portion + northeast portion hay revenue)
 - iv. 2023 budget shows we should profit about \$50
- p. Cash Flow as of May 17, 2023

Operating Bank Balance	\$77,252
Accounts Receivable	\$50,709
Accounts Payable	<u>\$ 3,427</u> (3 members who have not paid fees)
Total Cash Flow	\$131,388

Reserve Fund	\$30,721
Reserve Fund GIC	<u>\$25,000</u>
Total Reserve Fund	\$55,721

Fundraising/Social Account \$3,042

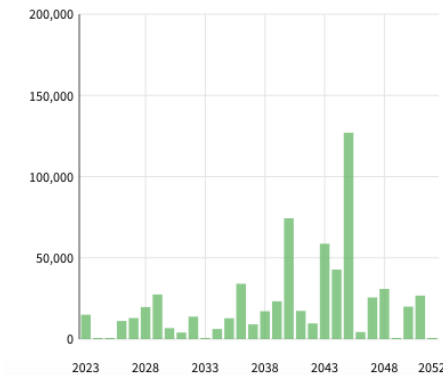
8. 2023 Reserve Fund Study - see presentation for diagrams

- a. Will be reviewed every 3-5 years
- b. Starting information
 - i. Number of units - 97
 - ii. Base year - 2023
 - iii. Budget Interval - Monthly
 - iv. Fully Funded Balance - \$103,536.67
 - v. Percent Funded - 53.8%
 - vi. Starting Reserve Balance - \$55,721.00
 - vii. Interest - 1.00%
 - viii. Inflation 3.00%
- c. Remainder of life cycles currently coming up + current cost estimate
 - i. 0 years
 - 1. Item #25 - Docks, Boat Launch - \$5,000
 - 2. Items #29 - Boat Launch - \$10,000
 - ii. 3-4 years
 - 1. Item # 8 - Appliances ON - \$9,500
 - 2. Item # 12 - Appliances ON - \$5,000
 - 3. Item # 15 - Deep Well Pump - \$2,200
 - 4. Item # 16 - Pressure Pumps - \$2,000
 - 5. Item # 19 - Roads/Culverts etc. - \$3,000



d. Anticipated annual expenditures per year

Annual Reserve Expenses



e. Reserve Study - Funding Models

- i. Baseline (about 60% funded)
 - 1. \$14,400/year
 - 2. \$148/member/year
 - 3. 3% increase for 20 years
 - 4. 0.5% increase for 30 years
- ii. Fully Funded (100%)
 - 1. \$18,120/year
 - 2. \$187/member/year
 - 3. 3% increase for 25 years
 - 4. 2.5% for 30 years

f. Reserve Study - Options

- i. Option 1 - Current state
 - 1. by 2040 we are out of money and unable to replace anything
- ii. Option 2 - 50% increase in 2024
 - 1. 2044 we are out of money & unable to replace
- iii. Option 3 - 50% increase in 2024 + 4.5% increase for 20 years
 - 1. We would stay within medium/low risk

g. Board will work to send out a survey regarding options prior to the 2024 AGM

- i. At the end of the day, nothing is not an option
 - 1. We will need to increase the reserve fund to keep the park running

h. Membership Fees

- i. 2023 - \$1,500 + Reserve Fund 2022 \$100 = Total Fees \$1,600
- ii. 2024 - \$1,500 + Reserve Fund 2023 \$150 = Total Fees \$1,650
 - 1. Increasing reserve fund an additional \$50

i. Fees can be split in 2 - \$800 payments (January & July due dates)

- i. Payments are due 30 days once received invoice
- ii. If you are a late payer - privilege will be removed

9. Committee Reports

a. Boat Launch Committee

- i. Thank you to everyone in the past for any work you have contributed to the boat launch



- ii. New 2023 Volunteers
 - 1. Whitefish 14 - Dave B.
 - 2. Whitefish 12 - Dave M.
 - 3. Ling 14 - Mauro P.
 - 4. Whitefish 9 - Chad R.
 - 5. Ling 11 - Darwin L.
 - 6. Catfish 11 - Vince K.
 - 7. Pickeral 5 - Brad B.
- b. Social Committee
 - i. Pam Odyński & Jackie Regehr have stepped down as co-chairs
 - 1. Thank you for your contributions to the park in the 2022 season
 - ii. New 2023 Volunteers
 - 1. Pickeral 8 - Lori
 - 2. Catfish 10 - Lisa
 - 3. Whitefish 4 - Colleen
 - 4. Whitefish 10 - Dallas
 - 5. Catfish 7 - Amanda
 - 6. Jackfish 2 - Jessica
- c. Security & Technology Committee
 - i. Committee Volunteers
 - 1. Ling 10 - Darren
 - 2. Trout 1 - Chris
 - 3. Jackfish 2 - Justin
 - ii. Any concerns with security, feel free to ask a committee member or email the board
 - iii. Security concerns have decreased significantly since gates have been installed
 - iv. Cameras - Installed late January 2020
 - 1. Owls Nest Interior
 - 2. Owls Nest NW & SE Corners
 - 3. Pump House SW
 - 4. Main Gate
- d. Volunteers needed
 - i. Spring Clean-up & site maintenance - Jessica VanBrabant & Cindy Camp
 - 1. Scheduled for May 20 @ 9:00am with a lunch after for those who volunteer
 - 2. Meet at Owls Nest
 - 3. Spring Clean- up tasks
 - a. Trim long grass along the fences around the boundary behind the garden and to the west of the entrance.
 - b. Clean up leaves & debris at front entrance gate fence
 - c. Clean weeds & leaves out of Entrance Island
 - d. Trim around dugout beside Owls Nest
 - e. Clean up leaves & debris in all park culverts
 - f. Trim bushes around green electrical boxes throughout park
 - g. Clean leaves & debris under bushes & trim bushes beside electrical boxes
 - h. Trim around community trees and prune the suckers coming



- up.
- i. Cut out black rot from all community trees
- j. Put the public dock & swimming area ropes out
- k. Clean flower beds in front of the Owls Nest including weeding against the building
- l. Pick up acorns in trees along the West side of Trout Drive
- m. Trim middle easement hedges & rake leaves out below them
- n. Owl's Nest Hall - Clean windows, floor, kitchen
- 4. Please use appropriate protection when working & operating any tools/equipment such as safety glasses, full toed shoes, gloves etc.
- 5. Email went out today to sign up using the link provided
- ii. Canada Day -
 - 1. Events - Social Committee
 - a. Looking for additional volunteers to help out with events
 - 2. Fireworks
 - a. Fireworks Donation - set up Wix for credit card payment
 - i. \$2,150 collected through Wix for 2022 year
 - 1. Park contributes roughly \$1,000 from operating fund - these donations saved the park roughly \$700
 - b. Whitefish 14 will purchase fireworks
 - c. Volunteers to set up/light
 - i. Chris Odynski will get volunteers
- iii. Catfish 10 - Can we do fireworks if we have a fire ban?
 - 1. No fireworks if fire ban is on
 - 2. If we have a fire ban during the July long weekend we will move the fireworks to the August long weekend
 - 3. Garry also will have his water tank filled with water to try to take care of any small fire we may have at TBC
- iv. Jackfish 5 - With respect to the fire bans can we use ATV's or gas powered golf carts anywhere but on the roads
 - 1. On private land there is no restrictions
 - a. TBC is asking all members to be respectful and not drive through the long grass or any areas that may cause fire

10. Additional Items For Discussion

- a. Electrical Lines Locates
 - i. Lines cross members lots randomly
 - ii. Before digging on your lot, members must get a locate
 - iii. \$1000's to repair & someone could be seriously injured
 - iv. Members are responsible for any cost associated with damage to water or electrical lines
- b. Speed Limits
 - i. Speed limits in the park have been decreased to 15 km/hr or as posted
 - ii. Random speed measurement may be conducted, and members may be fined for excessive speed in the park
 - iii. One way traffic must be followed for trucks & cars



- c. Burn Pile
 - i. Allowed items
 - 1. Cardboard
 - 2. Wood
 - 3. Trees/Brush/Leaves
 - ii. Not Allowed items
 - 1. Fire Pit Ashes
 - 2. Plastic
 - 3. Glass
 - 4. Insulation
 - 5. Garbage
 - 6. Fireworks
- d. Garbage Bins
 - i. Allowed items
 - 1. Household garbage
 - ii. Not Allowed Items
 - 1. Take to Two Hills Landfill (free)
 - a. Construction waste (cement blocks, siding, etc.)
 - b. Bicycles
 - c. Barbeques
 - d. Furnitures
 - e. Large cardboard - burn pile
 - f. Waste lumber - burn pile
 - iii. Use supplied ash barrels
 - 1. Fire Pit ashes
- e. Recycle Bins
 - i. Deposit eligible bottles & cans only
- f. Beach Area
 - i. Beach has had its first cleaning of the season done
 - 1. Tons of rocks have been pulled up and starting to look nice
 - 2. Reminder to clean up after yourselves & no glass on the beach
- g. Playground Etiquette
 - i. Return toys to the bin when finished
 - ii. Clean up garbage & place in bin
 - iii. No throwing sand up the slide as it broke last year and Garry needed to reinforce it
- h. Gate Access
 - i. Do not allow others to tailgate through the main gate behind you
 - ii. Only 1 member/vehicle at a time going through the gate
 - iii. System will be wiped soon & all registered cards will be re-input. If you have an unregistered card you may be locked out - Call Garry
 - iv. Please ensure you have provided your member information form to Jessica which includes the gate card numbers - If you are unable to access the gate please call Garry

11. Election of Directors and Officers

- a. Please note that this is a year-round, working board & the expectation is that board members actively participate



- b. Time commitment ranges, but can be upward of 20+ hours a month during the summer season
- c. Board members missing 3 meetings or more in a row will be removed as per TBC bylaws
- d. Current Board Members
 - i. President - Kandice Ashmore - 1 year remaining
 - ii. Vice President - Chris Odynski -Completed
 - iii. Treasurer - Dave Murray - Completed
 - iv. Secretary - Jessica VanBrabant - 1 year remaining
 - v. Directors at Large - Darren Murray - Completed
 - vi. Directors at Large - Dave Bouchard - Completed
 - 1. Thank you for the last 20 years of your commitment & contribution to the board!
 - vii. Directors at Large - Cindy Camp - Completed
 - viii. Directors at Large - Chris Little - Completed
 - ix. Directors at Large - Mark Regehr - Completed
- e. Nominations for 2023 Board Members
 - i. President - Kandice Ashmore* - 1 year remaining
 - ii. Vice President - Chris Odynski* -2 year term
 - iii. Treasurer - Fiona Hilkewich - 2 year term
 - iv. Secretary - Jessica VanBrabant* - 1 year remaining
 - v. Directors at Large - Darren Murray* - 1 year term
 - vi. Directors at Large - Dave Murray* - 1 year term
 - vii. Directors at Large - Cindy Camp* - 1 year term
 - viii. Directors at Large - Chris Little* - 1 year term
 - ix. Directors at Large - Mark Regehr* - 1 year term
- f. Nomination deadline to submit was May 12th
 - i. Thank you to the members who stepped back to allow Dave Murray to stay on the board to help transition our new treasurer into her role with TBC.
- g. Vote
 - i. Motion to: Elect Board of Directors
 - ii. Motion by: Whitefish 10
 - iii. Second by: Whitefish 12
 - iv. Vote: All in favor
 - v. Result : Motion Carried

2023 Board of Directors	Position	Term	Accepted
Kandice Ashmore	President	2-year	Yes - 1 year remain
Chris Odynski	Vice-President	2-year	Yes
Fiona Hilkewich	Treasurer	2-year	Yes
Jessica VanBrabant	Secretary	2-year	Yes - 1 year remain
Darren Murray	Director at large	1-year	Yes
Dave Murray	Director at large	1-year	Yes
Cindy Camp	Director at large	1-year	Yes
Chris Little	Director at large	1-year	Yes



Chris Little	Director at large	1-year	Yes
Mark Regehr	Director at large	1-year	Yes

12. New Business

a. Campground Reservations

- i. Please make sure you add your lot # in the special request section of the booking.

13. Adjourn

Motion to: Adjourn meeting @ 8:25 pm

Motion by: Cindy Camp

Respectfully submitted,
Jessica VanBrabant
TBC Secretary

KANDICE ASHMORE, PRESIDENT

CHRIS ODYNSKI, VICE PRESIDENT