



## **How to request a Development Permit for building or landscaping your TBC lot.**

1. Draw your plans including all measurements, directions and lot lines (please reference Construction Guidelines on page 3)
2. Abiding by the Rules and Regulations will expedite your request.
3. Take photos where possible, including all construction materials you plan to use.
4. Submit your development permit forms & plans one of the following ways:
  - By email: [tranquilitybaytrailer@gmail.com](mailto:tranquilitybaytrailer@gmail.com)
  - By mail: Tranquility Bay RV Park Cooperative P.O. Box 123  
Brosseau, AB T0B 0P0
5. Once your plans have been received, they will be reviewed by the Compliance and Development Committee and you can expect a response within 14 days.
6. Please do not begin your project until you receive approval from the park.



## DEVELOPMENT PERMIT

The member applies for the proposed development on lot # \_\_\_\_\_ and agrees to conform to cooperative development rules and community standards.

The member acknowledges receipt of a copy of the cooperative rules.

Explanation of planned development: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Diagram and measurements attached.**

Member's name : \_\_\_\_\_

Member's signature: \_\_\_\_\_

Date of approval: \_\_\_\_\_

**Board of Director Approval:**

\_\_\_\_\_ (Board Executive)

\_\_\_\_\_ (Board Director)

This permit is valid for one year from the date of approval.  
Past one year, new application required.



## Construction Guideline

